## **Meriting Youth Development**

## Schedule of Training Courses July – December 2024



## For bookings:

Email: zipho@meriting.org.za

Tel: 011 339-1596 Tel: 011 339-1367

A quotation will be sent to you for payment

Course		Location	October	November	December	Cost
Microsoft Word for Beginners	Microsoft certificate	JHB	30/9- 4/10	To be confirmed	To be confirmed	R350
Microsoft Excel for Beginners	Microsoft certificate	JHB	7 - 11 October	To be confirmed	To be confirmed	R350
Microsoft Word for Intermediate	Microsoft certificate	JHB	14 -18 October	To be confirmed	To be confirmed	R350
Microsoft Excel for Intermediate	Microsoft certificate	JHB	21 - 25 October	To be confirmed	To be confirmed	R350

## **CLASROOM COURSE FEES INCLUDE:**

- Course facilitation by subject matter experts
- Attendance Microsoft certificates for all delegates
  - Pens/attendance register/evaluation forms
- 8 gig USB with templates (classroom/face-face training)